## Search help

#### Search our references and projects

You can search the references and projects held in our databases in several ways:

- 1. Freetext search
- 2. Browse all references
- 3. Browse by date
- 4. Browse by title (Evidence library and Putting it into practice database only)
- 5. Browse by keyword (Research project database only)
- 6. Browse by author

#### Freetext search:

Click in the 'Freetext' box under 'Search our references/projects' enter the term(s) you would like to search for and click on search references/projects. If you enter more than one term, for example 'cancer' and 'treatment', the results will identify all references/projects that contain the term 'cancer' and all the references/projects that contain the term 'treatment'. If you only want to find references/projects that contain both terms together, that is 'cancer' and 'treatment', tick the box next to the freetext search box. You can also filter your freetext search by clicking on 'Filter by ...' and selecting as many of the boxes you like within each category.

#### Browse all references/projects:

For an overview of all references/projects held in a particular database, click on 'Show all references/projects' under 'Browse our references/projects'. The results will appear in alphabetical order (by title). You may reorder by date last added by clicking on the button at the top of the page.

#### Browse by date:

To browse by year of publication (that is the year the project/reference first appeared in the database), click on the appropriate year under 'Browse by date', for example '2012' will bring up a list of all projects/references added to the database in that year. The results will appear in alphabetical order (by title). You may reorder by date last added by clicking on the button at the top of the page.

# Browse by title (Evidence library and Putting it into practice database only):

To browse all references beginning with a particular letter, click on the corresponding letter under 'Browse by title', for example clicking on 'p' will show all results that have titles begin with 'p' such as 'Payment for involvement'. The results will appear in alphabetical order (by title). You may reorder by date last added by clicking on the button at the top of the page.

#### Browse by keyword (Research project database only):

To browse by keyword, click on the corresponding initial letter, for example clicking on 'l' enables you to select from projects containing the categories 'learning difficulties', 'leisure facilities', 'limb', 'liver' or 'lung'.

### Browse by author:

To browse by author or first named author in the case of multiple authors (for Evidence library and Putting it into Practice database), or by main contact (for Research project database), click on the corresponding letter under 'Browse by author', for example clicking on 's' will bring up a list of all results where the (first-named) author's or main contact's last name begins with 's', such as 'Smith'. The results will appear in alphabetical order (by author/main contact last name). You may reorder by date last added by clicking on the button at the top of the page.